



# MANHASSET UNION FREE SCHOOL DISTRICT

MANHASSET, NEW YORK 11030

## REGULAR BOARD MEETING MINUTES

JANUARY 21, 2021

SECONDARY SCHOOL/HIGH SCHOOL LIBRARY CLASSROOM  
AND VIA ZOOM VIDEO COMMUNICATIONS – LIVE ON YOUTUBE  
DUE TO COVID-19 RESTRICTIONS

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**MEMBERS OF THE BOARD PRESENT AND VOTING:** Ms. Patricia Aitken, President, Ms. Christine Monterosso, Vice President, Mr. Carlo Prinzo, Ms. Regina Rule and Ms. Ann Marie Curd, Trustees

**MEMBERS OF THE BOARD ABSENT:** NONE

**STUDENT DELEGATE PRESENT:** Mir Zayid Alam

**ADMINISTRATIVE STAFF PRESENT:** Dr. Vincent Butera, Superintendent; Rosemary Johnson, Deputy Superintendent for Business and Operations; Dr. Gaurav Passi, Assistant Superintendent for Curriculum and Instruction; Allison Rushforth, Executive Director of District Special Education Programs and Pupil Personnel Services and several other administrators.

### **CALL TO ORDER and VERIFICATION OF QUORUM**

On motion duly made at 6:30 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

**MOTION:** The Board of Education convenes herewith a Regular Board Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

On motion duly made at 6:30 p.m., the Board adjourned the Regular Meeting and convened Executive Session for discussions involving proposed, pending, or current litigation.

**MOTION:** The Board of Education adjourns the Regular Meeting and convenes Executive Session for discussions involving proposed, pending, or current litigation.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

8:13 p.m. There were over 60 community members and staff in attendance via Zoom

#### **A. Approval of Minutes** (Enclosures)

**MOTION:** The Board of Education hereby approves the minutes of the January 7, 2021 Board Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

**MOTION:** The Board of Education hereby approves the minutes of the January 15, 2021 Board Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo - YES

**MOTION APPROVED:** 3-0

**B. Superintendent's Report**

**C. Presentations/Discussions**

- Tax Cap Discussion – Rosemary Johnson
- Discussion of 2021/2022 School Calendar
- Discussion of Diversity, Equity and Inclusivity Task Force
- Discussion on use of the term “Indians” and Native American education
- Capital Projects – Rosemary Johnson

**D. Student Delegate's Report**

**E. Math in Focus Update**

**F. Policy Review**

**Sixth Reading  
and Adoption**

5420	Student Health Services
5420R	Student Health Services Regulation
5420E1	Required NYS School Health Examination Form
5420E2	Immunization Requirements for School Attendance Form
	Munsey Park
5420E3A	Parent and Prescriber's Authorization for Administration of Medication in School - General Medication
	Shelter Rock
5420E3B	Parent and Prescriber's Authorization for Administration of Medication in School - General Medication
	Secondary School
5420E3C	Parent and Prescriber's Authorization for Administration of Medication in School - General Medication

5420E4A	Munsey Park Parent and Prescriber's Authorization for Administration of Medication in School - Food Allergy
5420E4B	Shelter Rock Parent and Prescriber's Authorization for Administration of Medication in School - Food Allergy
5420E4C	Secondary School Parent and Prescriber's Authorization for Administration of Medication in School - Food Allergy

**Third Reading  
and Adoption**

8121.1	Opioid Overdose Prevention
8121.1R	Administration of Opioid Antagonist Regulation
8121.1E1	Standing Non-Patient Specific Order for RNs to Administer NALA (Narcan)
8121.1E1A	How to use Narcan Nasal Spray for an Opioid Overdose
8121.1E2	NYS Department of Health Opioid Overdose Reporting Form
8121.1E3	Opioid Overdose Prevention Naloxone Inventory Log

**MOTION:** The Board of Education hereby unanimously approves the above named policies.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

**G. Board Discussion and Committee Reports**

1. Audit Committee – Carlo Prinzo
2. CAC Finance
3. MAAC and Indians Rock (Athletics) – Vincent Butera
4. School Community Association (SCA) – Christine Monterosso
5. Tower Foundation – Carlo Prinzo
6. PASE (Special Education) – Christine Monterosso
7. CASA
8. Athletics – Dr. Butera

**H. Personnel** (Enclosures)

**Resolution Re: Retirement Incentive for Teachers** (Enclosure)

BE IT HEREBY RESOLVED THAT the Board of Education of the Manhasset Union Free School District hereby approves the terms of a Memorandum of Agreement dated January 21, 2021 between the Board of Education and the Manhasset Education Association regarding a retirement incentive for eligible unit members who retire with an effective date of retirement of February 27, 2021.

**Personnel Schedule** (Enclosure)

Appointments (161) (As per MEA and MESPA Agreements) The Board of Education of the Manhasset UFSD hereby approves Schedule A-19, Appointments.

Leaves of Absence (2) (As per MEA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule L-10, Leaves of Absence.

Termination (1) (As per MEA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule T-17, Termination.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

## **I. Consent Agenda**

### **1. CSE/CPSE/Section 504 Minutes** (Enclosures)

**MOTION:** Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated January 21, 2021.

### **2. Ratification of Conference Requests** (Enclosures)

**MOTION:** The Board of Education hereby ratifies the Conference Requests reviewed by Assistant Superintendent Passi and approved by the Superintendent and the Business Official. These requests are on file in Central Office and available for review, if requested.

### **3. Approval for Award of Bids for Construction of The Learning and Wellness Center at the Manhasset Secondary School** (Enclosure)

**MOTION:**

Whereas bids were opened on December 16, 2020 pertaining to the 2019-2020 Capital Improvement Program Phase 2 for contracts 1-3 for construction of The Learning and Wellness Center at the Manhasset Secondary School as follows:

Contract #1 – General Construction

It is hereby recommended that the bid be awarded to JNH Construction Group, Inc. with a low bid of \$599,727.00, in conformance with all bids specifications.

Contract #2 – HVAC Reconstruction

It is hereby recommended that the bid be awarded to Ultimate Power with a low bid of \$430,000.00, in conformance with all bids specifications.

Contract #3 – Electrical Reconstruction

It is hereby recommended that the bid be awarded to Palace Electric Contractors with a low bid of \$307,000.00, in conformance with all bids specifications.

BE IT HEREBY RESOLVED, that the Board of Education of the Manhasset Union Free School District award contracts 1-3 to the lowest responsible bidders in conformance with all specifications, as outlined above. The total of all three contracts to be awarded amounts to \$1,336,727.00, for construction of The Learning and Wellness Center at the Manhasset Secondary School.

### **4. Surplus Computer Equipment** (Enclosure)

**MOTION:** In keeping with the District's commitment to a five year rotation cycle on computer and equipment, The Board of Education of the Manhasset Union Free School District hereby declares the attached list of computers and equipment as surplus and approves its removal.

**MOTION:** The Board of Education hereby unanimously approves the consent agenda.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

**J. Upcoming Items of Interest**

**Upcoming Board of Education Meetings**

Date	Day	Meeting	Location	Time
<b>February</b>				
4	Thursday	Board Meeting	*	8:00 pm
25	Thursday	Board Meeting	*	8:00 pm
<b>March</b>				
11	Thursday	Board Meeting and Budget Presentation	*	8:00 pm
25	Thursday	Board Meeting and Informal Budget Hearing	*	8:00 pm

**Upcoming Board Policy Meetings**

Date	Day	Meeting	Location	Time
<b>January</b>				
22	Friday	Policy Meeting	*	8:30 am
<b>February</b>				
5	Friday	Policy Meeting	*	8:30 am
26	Friday	Policy Meeting	*	8:30 am
<b>March</b>				
5	Friday	Policy Meeting	*	11:00 am
12	Friday	Policy Meeting	*	8:30 am
26	Friday	Policy Meeting	*	8:30 am

**\*Due to Covid-19 restrictions, meetings will continue to be held via Zoom Video Communications or other similar platform.**

**K. Open Discussion:** Participants were invited to ask questions and make comments.

**L. MOTION TO ADJOURN MEETING**

On motion duly made at 10:34 p.m., the Board adjourned the Regular Meeting and entered into executive session for discussions involving proposed, pending, or current litigation

**MOTION:** The Board of Education hereby adjourns the Regular Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

On motion duly made at 10:50 p.m., the Board adjourned the Regular Meeting.

**MOTION:** The Board of Education hereby adjourns the Regular Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

Respectfully submitted,  
Christine N. Michelen  
District Clerk